

Dual Immersion Academy Parent and Family Engagement Policy

DRAFT

This policy is developed jointly with parents, Community Council members and members of administration.

1. Parents elected to be on the school community council will be involved in the planning, review, and improvement of parent and family engagement policy and programs, and school improvement plans – to include Title I school wide improvement plan and the School-Family Compact.
 2. All parents/guardians of students at DIA are invited to attend the monthly school community council meetings. These meetings are held every fourth Tuesday of the month at 6pm at DIA. The meeting schedule is provided in the registration package, posted on the website, in the weekly newsletter and a reminder is sent monthly in ClassDojo. Parent suggestions, comments and concerns are a top agenda item every month. There is also a comments box in the front office for parents/students/others to share information anonymously. These are read each month during community council as well.
 3. Parents are invited to participate in the creation of the school-wide plan through our yearly letter regarding school improvement. There are two parent positions on the DIA school leadership team that creates the school wide plan. The plan is developed with input from parent/student focus groups as well as educator interviews. Both the school community council will review the school wide plan yearly and the board will approve the plan.
-

C) Annual Title I Meeting

DIA participates in Academic Parent Teacher Team meetings. Parents are invited to attend a meeting with the teacher of their child. During the first meeting of the year (Usually in August or September), the classroom teacher will also provide information regarding Title I, School improvement and our school-wide plan with all parents present. Additionally, the school sends out a letter sharing the same information in both Spanish and English.

D) Communication

1. DIA will notify parents of this and any other policy in the following ways:
 - Give a paper copy in both Spanish and English during Registration
 - Have a digital copy available on our website in both languages
 2. DIA will notify parents of Title I programs in the following ways:
 - Through APTT meetings and letter home to parents in both Spanish and English
 - Weekly newsletter as needed (also printed in both languages).
-

F) Capacity Building

1. DIA will actively work with the School Community Council and parents to ensure strong parental and familial engagement. This will include:
-

Dual Immersion Academy Parent and Family Engagement Policy

DRAFT

- Annual focus groups with parents in both Spanish/English
- Annual surveys of parents in both Spanish/English
- Annual elections to School Community Councils
- Open comments during board meetings
- Comment box in the front office for anonymous commentary

2. The school will hold three APTT meetings per year to improve academic achievement. Additionally, as the school community council and administration sees fit, they may provide other trainings such as:

- Love & Logic
- literacy training
- Using technology & Social Media
- Bullying. etc.

3. DIA works with parents and families to build the capacity of its entire faculty and staff to value parents/family contributions and actively seeks new ways reach out to, communicate with, and work with parents as **equal partners**; implement and coordinate parent programs; and build ties between parents/families and the school.

DIA actively provides information related to school and parent and family programs, meetings, and other activities to the parents and family members of participating children in the following ways:

- written flyers in both Spanish and English on Thursdays (communication days)
- Invite community partners to information fairs at DIA
- Through ClassDojo

**If a parent requests a service that the school can provide or partner with easily and effectively, the school will seek to service this request in the best way possible. This might be providing flyers regarding the service; this might be a parent workshop during the school day or an afterschool activity.

G) Annual Evaluation

1. DIA will participate in annual parent/student focus groups & surveys to evaluation the effectiveness of the programs provided. DIA will present this information to the School Community Council, the board and the faculty/staff to design strategies for more effective family engagement and to revise family engagement policies